POLICY TITLE: MISUSE OF LEAVE **POLICY NO: 410.50** PAGE 1 of 2

The board believes that absences from work interfere with the quality of the district's educational program that students expect and deserve. The board also realizes that there are circumstances that may prevent an employee from being on the job. Therefore, the board has established policies, in accordance with applicable state and federal law, governing employee leave that include both paid and unpaid leave. Leave for certificated employees may also be governed by the master contract.

All employees are expected to comply with board policies addressing employee leave. Any employee who violates or misuses any leave provided under board policy or master contract, or who misrepresents any statement or condition with respect to the use of leave, is subject to discipline, up to and including termination.

## **LEGAL REFERENCE:**

Idaho Code Sections

33-506 – Government and Organization of Board of Trustees

33-513 – Professional Personnel

33-1216 – Sick and Other Leave

33-1271 et seq. – School Districts – Professional Employees – Negotiation Agreements

ADOPTED: April 10, 2023

AMENDED: